

Kigali, on 31/12/2024
N°1574/NESA/2024

The Mayor of District (All)
District Executive Administrator (All)

Subject: Invitation of Selected Teachers/Trainers for Question Item Bank Preparation

Dear Madam/Sir,

Reference is made to Presidential Order No. 121/01 of 15/10/2020, establishing the National Examination and School Inspection Authority (NESA) with the mandate to oversee comprehensive assessments and national examinations.

Building on previous collaborations with teachers and trainers in developing a question item bank for national assessments, NESA has selected a group of primary and secondary school teachers to contribute to the preparation of question item bank for the 2024/2025 school year.

In view of this, I kindly request you to notify the teachers listed in the annex of this letter about their selection to participate in workshops scheduled for January 2025. These workshops will focus on setting and validating question items for all subjects at primary and secondary levels.

To participate in the workshops, selected teachers/trainers must bring a soft copy of the required number of questions and answers in Word format, adhering to the provided templates and guidelines that will be shared with the selected teachers. Please note that teachers/trainers who fail to meet the specified requirements will not be permitted to attend.

Formal invitations to the workshops will be issued in early January 2025. For any inquiries, please contact Mr. Désiré Mazimpaka at 0788543291 or via email at dmazimpaka@nesa.gov.rw.

Yours faithfully,

Dr. BAHATI Bernard
Director General

Cc:

- Hon. Minister of Education
- Hon. Minister of State for Education
- Permanent Secretary/MINEDUC